Policy Links and Public URLs

It is often desirable to embed links to a specific policy within an email, on other websites, or in a variety of other documents. For instructions on how to complete this task, please review and complete these steps.
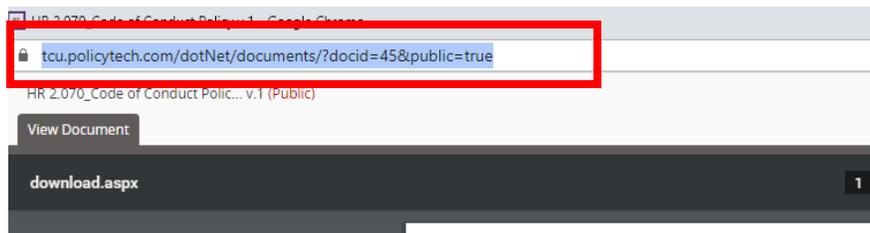
While viewing the policies either as a Public Viewer or logged into PolicyTech as an administrator:

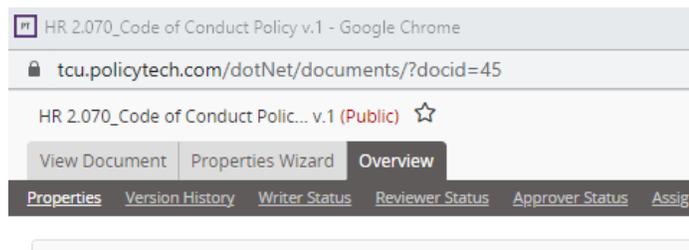1. Search the policies to locate the desired policy

2. Click on the policy to open the policy document.

    a. From the **<u>Public Viewer</u>** site – the URL for the policy will be located at the top of the page

    b. From the **Administrator site** – Click on the <u>Overview</u> tab

c. Copy the **Public Access URL**

URL

URL
https://tcu.policytech.com/docview/?docid=45

Public Access URL
https://tcu.policytech.com/docview/?docid=45&public=true

Public Download URL
https://tcu.policytech.com/docview/?docid=45&public=true&fileonly=true